

MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY MEETING HELD ON WEDNESDAY
MARCH 15, 2017 AT 5:30 P.M. IN THE CITY COUNCIL CHAMBERS.

MADAM CHAIR: Tonita Gurule-Giron

COMMISSIONERS: Ember Davis
David Romero
Vince Howell
Barbara Casey
David Ulibarri Jr.

ALSO PRESENT: Carmela Martinez, Housing Director
Danelle Smith, Acting City Attorney

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Madam Chair Gurule-Giron asked Commissioner Howell to offer the moment of silence. Commissioner Howell offered a moment of silence for those that we have lost in our community, the people that have gone to see our Lord. Please keep them in mind. Commissioner Howell mentioned Mrs. Berged and Mrs. Ware had recently passed away. Commissioner Howell asked to keep them and their families in mind. He also prayed to help our nation and our local government to make the right decisions for us and to keep us safe and secure. Commissioner David Ulibarri Jr. wanted to offer a moment of silence for Raymond Varela, who worked for the City for 25 years. He passed away about 2 weeks ago. He asked to keep the family in their prayers, and he thanked Mr. Varela for what he did for the City. Madam Chair Gurule-Giron offered her condolences to the family of Elena Lucero who passed away. Her son, Frank Lucero works for the City as well as his sons. Keep the family in your prayers.

APPROVAL OF AGENDA

Commissioner Barbara Casey made a motion to approve the agenda as is presented. Commissioner David Romero seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Romero	Yes
Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner Barbara Casey	Yes

Barbara Padilla re-read the motion and advised the motion carried.

APPROVAL OF MINUTES

Commissioner Barbara Casey made a motion to approve the minutes of February 16, 2017. Commissioner David Romero and Commissioner David Ulibarri seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner Ember Davis	Yes
Commissioner David Romero	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner Barbara Casey	Yes
Commissioner Vince Howell	Yes

Barbara Padilla re-read the motion and advised the motion carried.

PUBLIC INPUT

None at this time.

PRESENTATION - FINANCE

Natasha Martinez-Padilla, Finance Specialist presented the Housing Revenue and expenditure report through February 28, 2017. The HA is 7 months into the fiscal year, and is at 67% of budget. Currently, revenues are at 73% of budget, as of February 28th. Expenditures were lower than expected at 56%. Finance Specialist Martinez-Padilla stated the HA is looking forward to next year's budget to make sure that this next year the HA is more in line as far as revenues go.

HOUSING DIRECTORS MONTHLY REPORT

Housing Director Carmela Martinez reported to the Commission that under unit maintenance, there are currently 3 vacant unit turnarounds that the maintenance crew is working on.

For projects, we still have the stucco projects in the Loudon area ongoing. Now that the weather is nice, we hope to have those completed within the next week. The parking and paving project for Sagebrush, Calle Bonita, and Calle Contenta, bid advertising went out on March 13, 2017. Sealed bid openings will take place on April 6, 2017 at 2:00pm in Council Chambers. An RFQ for Architect and Engineer services was advertised on February 16, 2017, for 2 Unit Rehabilitation. The proposals will be due to the HA on March 21, 2017.

Housing Director Martinez stated that the HA submitted the Audited Financial Assessment Submission yesterday. That also includes a Financial Data Schedule and Data Collection. The HA is working on the 2017 Annual Plan, which gives the missions and goals for the HA's operating subsidies. The HA is also working on the 5 Year Capital Fund Plan. This includes budget for 2017 through 2021. The HA is also submitting the Semi Annual Labor Standards Report. This report provides job training for low income workers to our projects.

COMMISSIONERS REPORT

Commissioner Vince Howell stated he had called Housing earlier in regards to a tenant who did not have hot water. Commissioner Howell asked what the status of that was. Housing Director Martinez asked Barbara Padilla, Housing Manager Supervisor to report on this because Director Martinez had asked her to follow up on it. Barbara Padilla reported that the work order for this had already been completed last week. Mrs. Padilla stated she had called the tenant after Commissioner Howell's inquiry on the matter to make sure everything was still properly functioning. The tenant said yes, the work order had been completed last week. Mrs. Padilla explained to the Commission that the tenant did have hot water. However, the temperature was set at warm rather than hot. After the temperature was adjusted, there were no further issues.

Commissioner David Romero asked about the construction cones by the fence on Church Street. Director Martinez stated those cones were placed there where the fence is going to be replaced. Right now the maintenance crew is tied up with some unit turnarounds, but they will start installing that fencing soon.

EXCUTIVE SESSION/CLOSED SESSION

Commissioner David Ulibarri Jr. made a motion to convene into Executive Session to discuss Housing matters. Section (H)(7) of the New Mexico Open Meetings Act, NMSA 1978, matters subject to the attorney client privilege pertaining to threatened or pending litigation. Commissioner Vince Howell seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Romero	Yes
Commissioner Ember Davis	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner Barbara Casey	Yes
Commissioner Vince Howell	Yes

Barbara Padilla re-read the motion and advised the motion carried.

Commissioner David Ulibarri Jr. made a motion to exit Executive Session and reconvene into Regular Session and advised that only discussion regarding Housing matters pertaining to threatened or pending litigation took place. No decisions were made and no votes were taken. Commissioner David Romero seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Ulibarri Jr.	Yes
Commissioner Vince Howell	Yes
Commissioner Barbara Casey	Yes
Commissioner David Romero	Yes
Commissioner Ember Davis	Yes

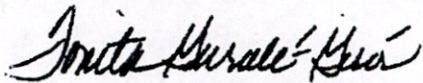
ADJOURN

Commissioner Barbara Casey made a motion to adjourn the meeting. Commissioner Vince Howell seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

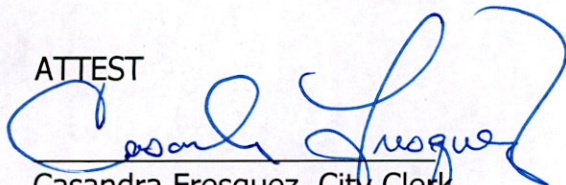
Commissioner Vince Howell	Yes
Commissioner David Romero	Yes
Commissioner Ember Davis	Yes
Commissioner Barbara Casey	Yes
Commissioner David Ulibarri Jr.	Yes

Barbara Padilla re-read the motion and advised the motion carried.



Madam Chair Tonita Gurule-Giron

ATTEST


Casandra Fresquez, City Clerk